

Bridge Mill Homeowners Association Open Session Minutes

January 27th, 2022 @ 6:00 PM

Meeting held Via Zoom

Open Board Meeting

1. **Establish a Quorum & Call to Order** – Adam Ostein, Troy Geisler, Kyle Kurtz and Holden Kelly were present. Those present constituted a quorum. Jennifer Cassady, with Main Street Management, were also present. Adam called the meeting to order at 6:00 pm.
2. **Meeting Minutes** – Meeting Minutes from November 2022 meeting were presented and approved.
3. **Officer Assignments:**
 - a. **Adam Ostein – President**
 - b. **Troy Geisler – Vice President**
 - c. **Kyler Kurtz – Treasurer**
 - d. **Holden Kelly - Secretary**
4. **Old Business**
 - a. **Violations** – Troy Geisler will reach out to the homeowners with violations over the weekend. Jennifer will be on the property to do inspections the 1st week of February. If violations are not corrected board will consider sending violation letters.
 - b. **Paperless Project** – Jennifer reported that the collection of emails has begun and test emails have been sent. The goal is to have this project completed by the end of February.
 - c. **Septic Report** – At this time everything is running and no emergency repairs have been reported.
5. **New Business**
 - a. **Adam Ostein** - will open a savings/reserve account at First Source Bank, and add a second board members name to the operating accounts and reserve account.
 - b. **Kyle Kurtz** – Requested gravel be placed on the back road leading to septic system. He will call companies for prices.
 - c. **Kyle Kurtz** - and other board members will work together to make sure there are enough back up pumps and supplies. Kyle will be taking over overseeing the septic system and part storage.
 - d. **Troy Geisler** – suggested purchasing extra septic parts for emergencies due to supply chain issues.
6. **Open Discussion** – Next meeting planned for 6:00pm, March 10, 2022 at Adam Ostein's house.
7. **Adjournment** - The meeting adjourned without objection at 6:16pm.